

2024-2025
Agricultural Students'
Association Constitution

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**THE AGRICULTURAL STUDENTS' ASSOCIATION
Inc.
CONSTITUTION**

ARTICLE 1

Name

The name of the organization shall be, "The Agricultural Students' Association University of Saskatchewan, Saskatoon, Saskatchewan", hereafter known as the A.S.A.

ARTICLE 2

Mission Statement

The Agriculture Students' Association exists to enhance the University experience of all students in the College of Agriculture and Bioresources, and the broader community. The A.S.A. council shall act as a representative and an advocate for the students and maintain an environment that encourages academic, social, athletic, and professional development as well as Agro pride.

A.S.A. also promotes an environment that is free of discrimination. In the act of selecting peers to represent them, the students in the A.S.A. have entrusted these people to speak on their behalf with the collective voice of the entire Agriculture and Bioresources student body of the College of Agriculture and Bioresources, and in return the council has accepted a responsibility to dutifully serve these students. The A.S.A. is a not-for-profit community minded organization that exists for the betterment of the student body within the College of Agriculture and Bioresources at the University of Saskatchewan. We strive to maintain community connections through our philanthropic investments and volunteerism in a multitude of charitable causes.

ARTICLE 3

Responsibilities

The primary responsibilities of the A.S.A shall be the following:

- (a) To constitute a recognized medium of communication between Agriculture and Bioresources students, Faculty of the College of Agriculture and Bioresources and between the University Students' Council (U.S.C.), and other organizations.
- (b) To provide academic support for its Agriculture and Bioresources student body
- (c) To organize extracurricular activities and provide facilities for the academic, social, and athletic benefits of Agriculture and Bioresources students during the school year
- (d) To provide the Agriculture and Bioresources college's student body, Agriculture and Bioresources student groups, and various disciplines with a common communication channel

ARTICLE 4

Finances

- (a) The Finances of the A.S.A. shall comply with the Article 6 of the A.S.A. Policy Handbook
- (b) The accounts of the A.S.A. shall be maintained according to standard accounting practices.
- (c) Any A.S.A. member can demand an independent audit by a chartered accountant by presenting a written motion to the A.S.A executive. If motion is passed, audit shall be performed with the A.S.A. covering the costs.
- (d) All finances of the A.S.A are to be reviewed and recorded by the Finance Committee as described in Article 10 section 13.

ARTICLE 5

Supportive Documents

- (a) The following are two supportive documents to the constitution that shall be reference to reach a more in depth explanation of the contents within the constitution:
 - (i) Policy Handbook
 - (ii) AG Card holder Rights, Responsibilities and Privileges, outlined by the incoming external social director
- (b) To change these documents, A.S.A Executives have the right to vote and make a motion only when quorum is met by 15 A.S.A Executives at any general meeting.

ARTICLE 6

Memberships

Refer to Supportive documents.

Section 1 - A.S.A Membership

- (a) All registered undergraduate students in the College of Agriculture and Bioresources are considered to be Agriculture Student Association members.

Section 2 - Honorary A.S.A Lifetime Membership

- (a) An honorary lifetime Membership to the A.S.A. shall be granted to any person the executive deems worthy. This person must have contributed greatly to the improvement of the A.S.A. and/or the College of Agriculture and Bioresources as a whole.

ARTICLE 7

Rights, Privileges and Obligations of Members

Section 1 - The rights of the A.S.A. members shall include the following:

- (a) The right to nominate candidates for A.S.A. elections

- (b) The right to vote in A.S.A. general elections
- (c) The right to attend the A.S.A. Annual General Meeting
- (d) The right to vote at the A.S.A. Annual General Meeting
- (e) Access to the student lounge
- (f) The right to run for position in the A.S.A. elections.
- (g) The right to speak for or against any motion at any General Meeting or A.S.A meeting.
- (h) The right to move or second motions at General meetings or A.S.A. meetings.
- (i) The right to propose amendments to the A.S.A. Constitution and Policy Handbook.
- (j) To receive updates with regards to current/upcoming events within the college of Agriculture and Bioresources.

Section 2 - The privileges of A.S.A. members shall include the following:

- (a) The use of A.S.A. facilities and services outlined in the Policy and Procedures document.
- (b) Hold Office within A.S.A

Section 3 - Obligations of the A.S.A. members includes the following:

- (a) All members of the A.S.A. shall be obligated to conform to the A.S.A. Constitution, handbook, policies and regulations.
- (b) Any person who in the eyes of the Executive causes willful damage to any A.S.A property or at the venue of A.S.A functions shall be held financially responsible for their actions.
- (c) The Officers shall reserve the right to prohibit individuals from participation in A.S.A. activities when voting has passed by 75% of office within due cause outlined by University of Saskatchewan code for Non-Academic Misconduct. The individual shall be:
 - a. Prohibited from participation in Agro intramural Teams
 - b. Prohibited from attending A.S.A. events
 - c. Prohibited from using A.S.A owned assets in the kitchen, back room, or office

ARTICLE 8

Officers

Section 1 - Requirements

- (a) The Executives must be an undergrad student enrolled in the College of Agriculture and Bioresources for the full academic year and be an A.S.A. member, with the exception of:
 - (i) The Honorary President.
- (b) The Executives must meet the eligibility required by the position as listed in section 1 and section 4. The Officers all have voting privileges, with the exception of:
 - (i) The Honorary President

- (c) Executive members must maintain an academic average of 65% and are subject to removal from their position if not maintained.

Section 2 - Cabinet

The Cabinet Meeting shall be composed of the following members of council, henceforth to be known as the Cabinet:

- (a) President
- (b) Internal Vice-President
- (c) External Vice-President
- (d) Academic Vice-President
- (e) Treasurer
- (f) Public Relations Officer
- (g) Secretary
- (h) Two Councillors – or 1 councillor per thousand registered undergrads – max 3 councillors
- (i) Senior Stick
- (j) Communications Director
- (k) Internal Social Director
- (l) External Social Director

Section 3 - Officers

The Officers of the A.S.A shall consist of the following:

- (a) Honorary President
- (b) Athletics Director
- (c) Employment Officer
- (d) Morale Booster
- (e) Lounge Director
- (f) Literary and Photo Officer
- (g) 1st Year Degree Representative
- (h) 2nd Year Representative
- (i) 1st Year Diploma Representative
- (j) A.S.A. Chairperson
- (k) Drag Director
- (l) Club Liaison

The aforementioned positions in section 2 and section 3 will be referred to as the Executive Council of the ASA.

Section 4 - Requirements for Positions in Office

Requirements to run for and hold any position in office are outlined in the Policy and Procedures support document.

- (a) Honorary President - any member of the University of Saskatchewan who has not held this position in the previous year.
- (b) President - any fourth or fifth year student who has completed 70% of their Bachelor associated with the College of Agriculture and Bioresources prior to September 1st of

the year of their term of office and has completed one previous term on the A.S.A. as an officer.

- (c) Internal Vice-President - any third or fourth year student
- (d) External Vice-President - any student
- (e) Academic Vice-President - any third or fourth year student
- (f) Treasurer - any second, third or fourth year student who has held at least one full term in office will be returning for the following academic term and is of legal drinking age in Saskatchewan at the beginning of their term.
 - (i) In the event no suitable candidate arises the responsibilities of Treasurer will be placed upon the President.
- (g) Public Relations Officer (PRO) and Professional Representative to the Saskatchewan Agriculture Graduates Association (S.A.G.A.) - any third- or fourth-year student
- (h) Secretary - any second-year student
- (i) Councillors - any students enrolled in the College of Agriculture and Bioresources
- (j) Senior Stick - any student enrolled in the degree program in the College of Agriculture and Bioresources that is a graduating
- (k) Communications Director - any student
- (l) Internal Social Director - any student of legal drinking age in Saskatchewan
- (m) External Social Director - any student of legal drinking age in Saskatchewan
- (n) Athletics Director - any student
- (o) Complayment Officer - any third or fourth-year degree or second year diploma student,
- (p) Morale Booster - any student
- (q) Lounge Director - any student
- (r) Literary and Photo Officer - any student
- (s) 1st Year Degree Representative - any non-repeating 1st year degree student, with no previous post-secondary academic credits
- (t) 1st Year Diploma Representative - any non-repeating 1st year diploma student, with no previous post-secondary academic credits
- (a) In the event that no eligible first-year diploma student is nominated for the position a may be filled by an eligible first-year degree student, as outlined in Article 15 Section 1 Pointe.
- (u) 2nd Year Representative - any non-repeating 2nd year student
- (v) A.S.A. Chairperson - any student in their final year who has never previously held a position on the Council
- (w) Drag Director - any third or fourth year student
- (x) Club Liaison - any student

ARTICLE 9

Duties of the Cabinet/Officers

Reference Job and Committee Description Document

Section 1 - Duties of the Cabinet/Officers

The Cabinet and Officers of the A.S.A., with the exception of the Honorary President:

- (a) Shall prepare in duplicate an updated budget for that term at the beginning of October and submit one copy to the Treasurer of the A.S.A. and keep the second copy for their own record.
- (b) Shall be held responsible for all equipment in their own department.
- (c) Shall act as the College of Agriculture and Bioresources representative on respective Students' Representative Council directorates (Campus Rec., U.S.C., etc.) if applicable.
- (d) Shall attend weekly meetings and any officer who has missed more than two consecutive, or 3 out of 5 meetings, without due reason, may be asked to resign at the discretion of the officers.
- (e) Shall follow the outlined duties and obligations contained in officers binders.
- (f) Shall modify duties and obligations as deemed fit, complete and submit binders to President and both Councilors at the end of each term for review.

Section 2 - The Honorary President

The Honorary President shall:

- (a) Act as a member of the Tommy Fraser Memorial Award Selection Committee.
- (b) Present the Senior Stick pin to the outgoing Senior Stick at the Annual Graduation Banquet
- (c) Attend A.S.A. meetings upon request.

Section 3 – The President

The President shall:

- (a) Call all meetings of the A.S.A. Council and of the Executive Committee.
- (b) Enforce due observance of the Constitution and Policy Handbook.
- (c) Co-ordinate the functioning of the A.S.A., the A.S.A. Council, and Executive Committee.
- (d) Cast the vote to make or break a tie, on any vote, except where a Returning Officer is in charge.
- (e) Be given the access code to the safe
- (f) Act as Primary Liaison to the College of Agriculture Dean's Office
- (g) Be authorized to sign all financial documents on behalf of the Council, including but not limited to contracts, cheques, and financial reports.

Section 4 – The Internal Vice-President

Internal Vice-President shall:

- (a) Shall preside over all Executive and Council meetings at the request of, or in the absence of, the President and Chairperson.
- (b) Shall chair the A.S.A. Archival Committee and preside over all committee meetings.
- (c) Organize the AgBio Grad Banquet and Reception
- (d) Chair the Graduation Committee
- (e) Shall accept the incoming SAGA president's jacket into the trophy case

Section 5 - The External Vice-President

The External Vice-President shall:

- (a) Be responsible for organizing the annual Blue Room, Agro Football trip (rider trip), Hockey Trip (winter mixer), and other excursions that may arise.

Section 6 - The Academic Vice-President

The Academic Vice-President shall:

- (a) Be an Agriculture and Bioresources student representative in accordance with Article 5, Sections 1 and 2, A.S.A. Constitution.
- (b) Sit on Class Evaluation Committee as in accordance with Article 3, Section. 5, A.S.A. Constitution.
- (c) Award and keep accurate records of the A.S.A. Academic points.
- (d) Serves on the Undergraduate Affairs Committee.
- (e) Attend faculty meetings at request.

Section 7 - The Treasurer

The Treasurer shall:

- (a) Account for all money belonging to the A.S.A.
- (b) Be responsible to file non-profit papers, GST, and other government financial papers.
- (c) Receive all accounts and submit them to the A.S.A. or the A.S.A. Council for authorization of payment.
- (d) Be prepared to give a financial statement at all meetings.
- (e) Post A.S.A. Council budgets as per Article 6; Section 4; Part C, Policy Handbook.
- (f) Be given the access code to the safe.
- (g) Be authorized to sign all financial documents on behalf of the Council, including but not limited to contracts, cheques, and financial reports.

Section 8 - The Public Relations Officer (P.R.O.)

The Public Relations Officer shall:

- (a) Act as the Publicity Director of the A.S.A.
- (b) Publicize the role of the College of Agriculture and Bioresources throughout the province.
- (c) Represent the A.S.A. on the Executive of the S.A.G.A.
- (d) Be authorized to sign all financial documents on behalf of the Council, including but not limited to contracts, cheques, and financial reports.

Section 9 - The Secretary

The Secretary shall:

- (a) Keep a record of the business of the A.S.A general meetings.
- (b) Keep a record of attendance and move that any officer who has missed more than two Consecutive, or 3 out of 5 meetings, without due reason, be asked to resign at the discretion of the council.
- (c) Serve as a member on the Graduation Committee

Section 10 - The Councillor(s)

The Councillor(s) shall:

- (a) Whichever councillor receives the most votes in the election will be considered the "Lead Councillor", and shall have the additional responsibility of sitting on the University Council unless they are unable to attend in which case the other councillor may take the seat.
- (b) Be returning officer for all A.S.A. elections.
- (c) Be representative (liaison) between the College of Agriculture and Bioresources on

the University Student Council(U.S.C.), as a member of the University of Saskatchewan Student Union (U.S.S.U).

- (d) Chair the Constitution Revision Committee Meetings.
- (e) Chair Nomination Committee.
- (f) Be responsible for obtaining and administrating a suitable insurance policy covering the general A.S.A. body and subsequent events.
 - (i) Shall be required to provide any additional documents including but not limited to waivers, required in the event that insurance is required.

Section 11- The Senior Stick

The Senior Stick shall:

- (a) The Senior Stick shall be an officer of the Executive of the A.S.A. and a special envoy of the College of Agriculture and Bioresources to other colleges on campus and be the first point of contact for colleges outside the university. The individual shall make themselves available to aid and advise Agriculture and Bioresource students.
- (b) Present the Senior Stick to the incoming recipient at the Annual Graduation Banquet.

Section 12 - The Communications Director

The Communications Director shall:

- (a) In cooperation with the Literary and Photo Officer, as well as other positions run social media pages, be in charge of collecting and maintaining a history of the A.S.A. pertaining to sports, social, and morale boosting activities which are to be submitted at the end of each term.
- (b) Act as a member on the Yearbook Committee.
- (c) Publish a newsletter of information and upcoming events for the A.S.A

Section 13 - The Internal Social Director

The Internal Social Director shall:

- (a) Chair the social committee meetings (subject to provisions of Article 10, Section 1, and A.S.A. Constitution).
- (b) Be responsible to the External Social Director.
- (c) Assist the External Social Director in coordinating all social activities for the members of the A.S.A.
- (d) Be responsible for all on campus functions.
- (e) Plan the primary winter semester social event.

Section 14 - The External Social Director

The External Social Director shall:

- (a) Coordinate all social activities provided for the members of the A.S.A. with assistance of the Internal Social Director as needed.
- (d) Be responsible for A.S.A. social events organized by the social directors and the social committee.
- (e) The sole liaison between local establishments and partnered sponsors that relate directly to the External Social Director duties.

Section 15 – The Athletic Director

The Athletic Director shall:

- (a) Represent the College of Agriculture and Bioresources on the Campus Rec. and coordinate the athletic programs and activities with the members of the A.S.A.

Section 16 - The Complayment Officer

The Complayment Officer shall:

- (a) Liaise with employers to book networking events in the lounge and atrium, such as Lunch & Learns and Casino Night.
- (b) Work alongside the Career Development Coordinator in promotion/organization of career and professional development events within the College of AgBio and the entire University.
- (c) Advertise job opportunities to undergrad students.
- (d) Organize a career networking night known as "Casino Night" with agriculture related companies and industry professionals open to all A.S.A members.

Section 17 - Morale Booster

The Morale Booster shall:

- (a) Act as a member and head the Morale Committee (subject to provisions of Article 10 Section 12.
- (b) Be responsible for student interest and spirit at Agriculture and Bioresources College and University function.
- (c) Act as a liaison to other social committees on campus.
- (d) Attend at least 65% of college events in which social points are awarded.

Section 18 - The Lounge Director

The Lounge Director shall:

- (a) Have the authority to delineate and endorse lounge regulations.
- (b) Maintain and improve the facilities of the lounge and A.S.A executive room in the interests of the members using the lounge, including recycling, kitchen, microwave and stereo.
- (c) Be responsible for all inventory goods sold through A.S.A. and maintain current inventory of all A.S.A. inventory property.
- (d) Be responsible for communication and purchases of food and beverage products for the lounge.
- (e) Oversee the creation and sponsorship of executive jackets.
- (f) Maintain working order of A.S.A. office supplies and equipment.

Section 19 - The Literary and Photo Officer

The Literary and Photo Officer shall:

- (a) Be responsible for organizing photographers for council photos and grad composite.
- (b) Post pictures taken for or at college/ morale events.
- (c) Shall not be responsible for paying **any** price to attend events hosted and/or organized by the A.S.A. that they are required to attend.
- (d) Responsible for creating the slideshow for the Grad Banquet

Section 20 - The First Year Degree Representative

The First Year Degree Rep shall:

- (a) Through an assistant in each of the other first-year class sections, act as a liaison between first-year members and the A.S.A.
- (b) Act as a member of the Morale Committee.

- (c) Shall be responsible for organizing the annual toy drive alongside the First Year Diploma Representative

Section 21 - The Second-Year Representative

The Second Year Rep shall:

- (a) Act as a liaison officer between the second-year members and the A.S.A.
- (b) Be a representative/liaison between the A.S.A. and SIA Agriculture and Bioresources Student Ambassadors (Saskatchewan Institute of Agrologists).
- (c) Act as a member of the Morale Committee.
- (d) Shall be responsible for organizing the annual Halloween food drive.

Section 22 - First Year Diploma Representative

The First Year Diploma Rep shall:

- (a) Through an assistant in each of the other first-year diploma class sections, act as a liaison between first-year diploma members and the A.S.A.
- (b) Act as a member of the Morale Committee.
- (c) Shall be responsible for organizing the annual toy drive alongside the First Year Degree Representative

Section 23 - The Club Liaison

The Club Liaison shall:

- (a) Be a liaison between the A.S.A. and clubs in the College of Agriculture and Bioresources
- (b) Chair the Agriculture and Bioresources student liaison committee meetings (subject to provisions of Article 9, Section 11, and A.S.A. Constitution).
- (c) Act as a member of the Morale Committee.
- (d) Act as the Saskatchewan Young Ag Entrepreneurs (SYA) student representative.

Section 24 - The Drag Director

The Drag Director shall:

- (a) Organize Ag Bag Drag, Ag Bag Drag Kickoff, and Ag Bag Drag PubCrawl.
- (b) It is up to the discretion of the Drag Director if they choose to stay on executive when an individual is elected by the current A.S.A. office
- (c) Shall be nominated from the A.S.A. Executive, in the case there is no current member of the A.S.A. council to be elected, nominations will open up to members of A.S.A. general members and voted on internally by the A.S.A. office.

Organize a mock wedding in conjunction with the U of A Aggies

Section 25 - The A.S.A. Chairperson

The A.S.A. Chairperson shall:

- (a) Chair all meetings of the A.S.A. Executive Committee and Council (subject to Article 8, Policy Handbook).
- (b) Be responsible for orderly meetings that follow basic parliamentary procedure.
- (c) Hold all members accountable in completing their duties.
- (d) Be elected by the A.S.A., this election shall be held internal to the A.S.A. and

conducted through two rounds of voting.

- i. The first round will consist of candidates being nominated by the A.S.A. members.
 - ii. The second round will consist of the three candidates with the highest number of votes from the first round.
- (e) Hold an individual executive review meeting with members of council.

ARTICLE 10

Standing Committees

Committees shall be elected through out the school year at the discretion of respective committee chairs.

Section 1 - Social Committee:

- (a) The Social Committee shall have the supervision and control of the social activities of the members.
- (b) The Social Committee shall consist of the President, External Social Director, Internal Social Director, Internal Vice-President, Morale Booster, P.R.O., and assistants of the above-mentioned directors (if so desired).

Section 2 - Yearbook Committee

- (a) The committee shall be comprised of the Literary and Photo Officer, Communications Director, Editor, Business Manager, and staff.
- (b) Any standing member on the committee will chair the committee.
- (c) The Editor shall be appointed by the previous years committee, provided they were a member on the past committee each spring.
- (d) Editor is responsible for finalizing the yearbook before sent to print.
- (e) The Business Manager shall be appointed by the previous years Business Manager each spring.
- (f) Business Manager responsible for assigning the staff to certain yearbook sections and creating the yearbook committee while ensuring the yearbook team runs properly.
- (g) There shall be at least one representative from each year on the yearbook staff.

Section 3- Nominating Committee

- (a) Shall consist of three Agriculture and Bioresources students that will not be returning to the College of Agriculture and Bioresources and the councillor(s) acting as chair.
- (b) Ensure capable people are nominated for all positions (avoid acclimation when possible).
 - (i) In the case of no nominations for a position, the committee is responsible for nominating people deemed capable

Section 4- P.R.O. Committee

- (a) Shall consist of members of the A.S.A and the P.R.O acting as chair.
- (b) Be responsible for organizing other fundraisers for charities of their choice throughout the academic year

Section 5 - Executive Review Committee

- (a) A committee of 5 non-Council or Executive ASA members appointed by the Honorary President and will hold an Executive review.
- (b) Shall meet at the bequest of any member of the college in regards to the practices or actions of the A.S.A executive and council.

(l) A signed petition with the signatures of no less than 5 signatures of

students in the College of AgBio must be presented to the A.S.A
Chairperson for the Committee to meet.

Section 10 - Archival Committee

- (a) Shall consist of three A.S.A members and the Internal VP acting as chair
- (b) The recording of all available information pertaining to past A.S.A awards, trophies, charitable donations, and executives. Records are to be filed in a binder named "A.S.A Archives" which is to be stored under the email of the Internal VP.

Section 11 - Morale Committee

- (a) The committee shall be comprised of the Morale Booster, First Year Degree Representative, First Year Diploma Representative, Second Year Representative,, Communications Director, P.R.O and the Club Liaison.
- (b) The Morale Booster of the A.S.A will chair the committee.

Section 12- Graduation Committee

- (a) The committee should consist of the Internal VP to serve as the chairperson, the A.S.A. secretary, remaining members can be fulfilled to any extent by undergrad students on the ASA.
- (b) The graduation committee shall assist the Internal VP with planning the AgBio Grad Banquet and Reception.

Section 13 - Contract Committee

- (a) The committee shall consist of the President, the Internal VP, the External VP, Treasurer, Drag Director and must include a minimum of one returning officer. The returning officer position can be filled by one of the aforementioned positions. More people can be added to the committee at the discretion of the Chair, as long as they are a part of the Cabinet.
 - (i) The committee will be chaired by the External VP, and they shall be responsible for maintaining the Contract Binder all relevant documents related to the committee
- (b) The Contract committee will be responsible for reviewing and recording potential and signed contracts to be signed or previously signed on behalf of the A.S.A council
 - (i) The committee must maintain a record and digital or physical copies of all previous and current contracts related to the activities of the A.S.A not including those of affiliated clubs (as defined in Article 11,1 section 1), in the Contract Binder.
 - (ii) The committee must make themselves available to any member of the A.S.A. council engaged in contract negotiations to advise and ensure a fair agreement is reached.

Section 14 - Finance Committee

- (a) The committee shall consist of the President, Treasurer, External Social, and Public Relations Officer and must include a minimum of one returning officer. The returning officer position can be filled by one of the aforementioned positions.
 - (i) The committee will be chaired by the Treasurer,
- (b) Responsibilities of the Committee:
 - (i) The committee is responsible for collecting and recording all financial happenings during the year to be stored in the Finance Binder. To be presented and passed on to the new A.S.A executive at the crossover meeting.
 - (ii) The committee is responsible for reviewing the actions of the treasurer.
 - (iii) The committee must meet at the end of the winter term to finalize a financial record before the new executive council is sworn in.
 - (iv) The treasurer has the ability to request a meeting of the committee to aid in advising financial decisions at any point throughout the year.

ARTICLE 11

Option Club Affiliations

Section 1 – Definition

An Option Club as considered herein, consists of a group of organized Agriculture and Bioresources students with similar interests, who wish to provide activities in an area of interest, with an agricultural and/or bioresource focus. The activities will be of an academic/information/practice/learning/fun nature.

Section 2 - Partnership

- (a) All groups under this section shall be affiliated with the A.S.A by name only
- (b) Each group shall strive to best represent the goals and ideals of the College of Agriculture and Bioresources and the Agriculture and Bioresources students
- (c) To become affiliated, club president or executive must submit a letter outlining the purpose and objectives of the Club to the A.S.A council for approval

Section 3 - Financing

- (a) Clubs will be responsible for their own financing.

ARTICLE 12

Awards

The point scoring system will be found in the Handbook

Section 1 - Athletic Awards

- (a) The maximum points shall be allotted on the basis of sports participation and at the discretion of the Athletic Director:
- (b) Minor Athletic Award - Large "A" made in felt (old English style) with a gold sheaf of wheat placed over the center, and a scroll bearing the word "Athletics". Required points:
A.S.A. degree student member 50 points, diploma student member 25 points.
- (c) Major Athletic Award - A pin in the form of a silver "A". Required points: A.S.A. degree student member 75 points, diploma student member 30 points.
- (d) Honour Athletic Award - The same as the Major, being in gold rather than silver. Required points: A.S.A. degree student member 100 points, diploma student member 50 points.
- (e) Distinction Award - A wall plaque. Required points: A.S.A. degree student member 150 points, diploma student member 75 points.

Section 2 - Social Awards

- (a) The maximum of points shall be allotted at the discretion of the Social Committee.
- (b) The Social Committee may bestow 1-10 points on any member for rendering special services with particular emphasis on non-Council members.
- (c) Assistant to Council members 1-10 points on recommendation of the Council member.
- (d) Minor Award - shall be at large "A" made in felt (old English Style) with a gold sheaf of wheat placed over the center and a scroll bearing the word "Social", 16 points for degree
A.S.A. member; 8 points for diploma A.S.A. member.
- (e) Major Award - Shall comprise a gold pin in the form of an old English "A", finished in royal blue enamel, with a gold sheaf in the center, and across it a scroll bearing the words "Pro Merito" and shall be awarded to any A.S.A. degree student obtaining 32 points or more, and A.S.A. diploma student obtaining 16 points or more as outlined.

- (f) Honor Award - Shall comprise a gold Pronghorn Antelope head, and shall be awarded to any A.S.A degree student obtaining a total of 50 points and A.S.A. diploma student obtaining a total of 25 points or more as outlined.
- (g) Distinction Award - A wall plaque. Shall be awarded to any A.S.A. degree student obtaining 90 points and any A.S.A. diploma student obtaining 45 points or more as outlined.

Section 3 - Tommy Fraser Memorial Award:

- (a) Basis of selection of Trophy Recipient:
 - (i) The Agriculture and Bioresources student shall be a member in good standing of the A.S.A.
 - (ii) The Agriculture and Bioresources student shall have exhibited, during their College career those qualities of sportspersonship in the field of athletics and out, and to have proved themselves in the eyes of their fellow athletes, classmates and instructors, worthy of receiving such an award. The term "sportspersonship" defies accurate definition, but it is in part that quality found usually in the sphere of athletics, which consists of not only the skill to pursue the game with reasonable success, but to achieve that end without regard to personal gain, with the grace of a true champion and for the love of the game itself. It may include a gift so evident in the late Tommy Fraser, to heighten the spirits of team-mates, to rise above the petty and inconsiderate acts sometimes committed for a win, and to endear themselves to team-mates that they might be known not only as a "good athlete" but also a "good person", and in good standing with the A.S.A and the College of Agriculture and Bioresources.
 - (iii) Selection of candidates shall be by Agriculture and Bioresources student nomination. Nomination shall be made on the official form entitled "Nomination for Tommy Fraser Memorial Award" and shall be signed by five members of the A.S.A. There should also be included a detailed listing of pertinent information about the nominee. The major responsibility for publicizing this award in the A.S.A. shall rest with the Sports Director. Any member of the A.S.A. may initiate a nomination. The Sports Director of the A.S.A. should see that a reasonable minimum of nominations are submitted. Preference shall be given to a graduating Agriculture and Bioresources student. However, if there is a lack of top-flight sportspersons in the fourth year (and especially where there are two or more exceptionally outstanding undergraduates), the Selection Committee shall strongly consider giving the award to an undergraduate. No Agriculture and Bioresources student may win the award twice.
 - (iv) The factors to be considered by the Selection Committee in order of importance shall be in the document of awards and sponsorship.
- (b) Selection Committee: The Selection Committee shall consist of:
 - (i) The Dean of the College of Agriculture and Bioresources.
 - (ii) The A.S.A. Athletic Director or their nominee.
 - (iii) The President of the Saskatchewan Agricultural Graduates Association.
 - (iv) The Internal Vice-President of the A.S.A. or their nominee.
 - (v) The Honorary President of the A.S.A.
- (c) The President of the A.S.A. shall be responsible for informing Committee members early in the term of their responsibilities. It is suggested that each Committee member be provided with a copy of the Constitution of the Tommy Fraser Memorial Award. Nominations are to be received by the Sports Directors and submitted to the Dean prior to the meeting of the Selection Committee, the date of the meeting each year shall be

determined by the Dean and the President of the A.S.A. The Dean, as Chairman of the Committee, shall notify Committee members and call the meeting. It is felt that the final selection of the winner of this award shall not be made by Agriculture and Bioresources student vote, but in the event that a change is necessary, the personnel of the Committee may be added to. New members in all cases shall be faculty members, or other individuals closely associated with Agriculture and Bioresources student life, including athletic events.

(d) Trustees:

- (i) The trophy was given to the A.S.A. by the Saskatchewan Agricultural Graduates Association and shall remain in the A.S.A.'s custody. It shall remain the A.S.A.'s obligation to see that the trophy is properly and safely kept. The Saskatchewan Agricultural Graduates Association shall be responsible for the engraving of the trophy and the names of successive recipients.

(e) History - see Appendix A

(f) The recipient awarded a commemorative plaque.

Section 4 - Barry Edwards Memorial Shield

(a) The Shield

- (i) The shield shall be awarded at the discretion of the Executive Committee.
- (ii) The Barry Edwards Memorial Shield shall be awarded annually to the College year that attends the most blood donation appointments throughout the year. It shall be awarded at the graduation in the spring of the year.

(b) Award Procedure:

- (i) The shield shall be awarded to the winning college year at the annual Bean Feed in the fall on the year in which the blood Drive occurred.
- (ii) The shield is A.S.A. property and shall remain in the recipient year.
- (iii) The A.S.A. shall be responsible for engraving the successful year on the shield.

Section 5 - A.S.A. Executive Award

- (a) Basis of the Award: The Executive Award was implemented in 1975 to honour a graduating non-Council member who has contributed much time and effort to the A.S.A. and who has never been given much credit for his efforts.
- (b) Presentation of the Award: The winner of the A.S.A. Executive Award shall be selected by the A.S.A. Council in a manner they see fit. The winner shall be announced and presented with the award at the Annual Agriculture Graduation and Dance. The winner of the Tommy Fraser Memorial Award is not eligible to receive the Executive Award.
- (c) Criteria found in awards and sponsorship document:
- (d) The recipient be presented with an award, Plaque, Scroll, or misc.

Section 6 - Instructor of the Year Award

- (a) An award for the outstanding instructor (in teaching) in the College of Agriculture and Bioresources. Any instructor actively teaching agriculture classes are eligible at the discretion of the Academic Vice President.

- (b) Selection is made on the basis of the nominations submitted by any Agriculture and Bioresources student enrolled in the College of Agriculture and Bioresources.
- (c) Criteria for nominations found in Awards and Sponsorship document
- (d) Presentation of Award of the winner of the Instructor of the Year Award shall be announced at the Annual Graduation Banquet. The Dean shall present the award.
- (e) Selection Committee:
 - (i) The Selection committee shall consist of one third or fourth year member from each of the six major areas of study, those being: outlined the HandbookThe Dean, the Internal Vice-President, one member from first year and one member from second year will also serve on the Committee. The Agriculture and Bioresources students will be elected to this committee at the first general meeting of the A.S.A. in the fall session.
- (f) The recipient will be awarded a scroll commemorative plaque.

Section 7 - The A.S.A. Academic Award

- (a) The A.S.A. Academic Awards will be presented to those Agriculture and Bioresources students who maintain a high academic performance while being active members of the A.S.A.
- (b) The points will be awarded at the discretion of the Academic VP. Points shall be awarded based upon the participation of Agriculture and Bioresources students in academic events that enhance the Agriculture and Bioresources students' knowledge of the agriculture industry.
- (c) The Minor Award shall be a scroll made in felt with the word "Academic" (old English Style), to be worn under the Agro logo on the Agro jacket. Required points: 10 for degree student, 5 for diploma student.
- (d) The Major Award shall be a silver pin in the shape of the A.S.A. Coat of Arms. Required points: 15 for degree student, 8 for diploma student.
- (e) The Honors Award shall be a gold pin in the shape of the A.S.A. Coat of Arms. Required points: 20 for degree student, 10 for diploma student.
- (f) The Distinction Award shall be a commemorative plaque. Required points: 30 for degree student, 15 for diploma student (including at least 9 points from the Dean's Honor Roll.)
- (g) Students participating in the AgBio Challenge are entitled to 3 academic points
- (h) Students from any placing team of the AgBio Challenge are entitled to an additional 2 points

Section 8 - Diploma Awards

The following diploma awards will be decided on by the 2nd year graduating diploma class before graduation.

- (a) Golden Sheaf Award – Winner chosen by preferential ballot by the graduating class. Students assign graduating diploma A.S.A members points. First person gets 5 points, the second gets 3 points, and the third gets 1 point. The person with the most points wins the Golden Sheaf.

Section 9 - Graduating Awards

Agriculture and Bioresources students graduating with either a degree or diploma are eligible for the following awards, to be voted on by their peers before graduation.

(a) Leadership

i. Nominated by their peers

- (b) Sportsperson(s) (previously Sportsman and Sportswoman) award.
- (c) Two Personality Awards
 - i. Nominated by their peers
- (d) Truck Award.
 - i. Nominated by their peers
 - ii. Elected by the A.S.A. Council

Section 10 - E. W. McKenzie Memorial (Communications award)

- (a) Awarded to a graduation member showing great prowess in oral and written.
- (b) Communications here fitting the ASA.
- (c) Selected through nominations from the general membership.
- (d) To be awarded at graduation.
- (e) Final selection will be voted on by the general A.S.A membership.

Section 11- Dunn Well Award

- (a) Be elected by the Athletic Director
- (b) Voted on by the A.S.A. Council
- (c) Be presented to any first, second, third, or fourth year student
- (d) Be awarded to one female and one male student at the annual grad banquet
- (e) Basis of Selection
 - i. Demonstrate strong spirit, leadership, and participation through intramural sports

ARTICLE 13

Student Representation

Section 1 - College of Agriculture and Bioresources Studies and Awards Committee

- (a) Representatives shall be Academic Vice-President and one member chosen at large from the Agriculture and Bioresources student body to represent Agriculture and Bioresources students in College of Agriculture and Bioresources Studies and Awards Committee.

Section 2 - College of Agriculture and Bioresources Curriculum Committee

- (a) Academic Vice-President will be the Representative for the Agriculture and Bioresources students on College of Agriculture and Bioresources Curriculum Committee.

Section 3 - Student Representation on Faculty of Agriculture and Bioresources Meetings

- (a) Shall consist of the A.S.A president and Academic VP.
- (b) Shall be appointed at the spring general meeting.

- (c) The names and addresses of representatives shall be sent to the Deans' Office before the end of the second term.
- (d) Shall attend the meetings as scheduled by the College of AgBio to approve of all teaching, research, and extension programs offered by the College and School of Agriculture and Bioresources.

ARTICLE 14

General Meeting and Amendments to the Constitution

Section 1 - Annual Meeting

- (a) The Assembly of the General Meeting shall:
 - (i) Have sole and exclusive authority to amend the Constitution
 - (ii) Have the authority to modify or reverse any Executive or Council action or decision
 - (iii) Have authority to make mandates to direct and govern the Executive or A.S.A.
- (b) A General Meeting must be called at least once during an academic year and no later than April 1st
- (c) Additional AGM's may be called by resolution of the Executive, or by a signed request by at least five percent of A.S.A. members
- (d) Quorum for the General Meeting shall be fifty members of the A.S.A.
- (e) Notice of a General Meeting shall be posted at least ten (10) school days prior to the convening of the General Meeting
- (f) The proposed motions to be presented at the General Meeting shall be posted three (3) school days prior to a General Meeting

Section 2 - Constitution Amendments:

- (a) This Constitution, or any part hereof, may be amended at any General Meeting of the A.S.A.
- (b) Constitution revisions shall be posted at least two weeks prior to the Constitution Revision Meeting.
- (c) Only A.S.A. members shall submit amendments to the Constitution
- (d) Amendments to this constitution require a three-quarters majority

Section 3 - Interpretation of the Constitution:

A Committee consisting of the President, Senior Stick, and Honorary President shall be empowered to interpret the A.S.A. Constitution and Policy Handbook as they see fit. They shall in all interpretations make due reference to the Constitution and Policy Handbook as well as the spirit and tradition of the College. They shall, however, not be bound by past interpretations or by traditions. In the event that the President and Senior Stick are the same person, the Committee shall consist of the President, Honorary President and the Internal Vice President.

ARTICLE 15

Elections

Section 1 - Election Guidelines

- (a) Each spring, election of a new A.S.A. Executive and Council shall occur.
- (b) Councillor(s) conduct the election.
 - (i) Chair the Nominating Committee as per Article 10, Section 3 of the A.S.A. Constitution
- (c) The Outgoing President can only vote in the case of a tie.
- (d) Voting Shall take place on paws made available to all undergrad students of the College of Agriculture and Bioresources.
 - (i) Each candidate must make a speech on their platform at the spring AGM as described in section 14, In the case they are not able to attend a video of their speech must be submitted 24 hours prior to the AGM
- (e) Election of first year representatives shall take place in the fall.
 - (i) Only first year students of the College of Agriculture of Bioresources are eligible to vote in the election for the First Year representatives.
 - (ii) Applicants must submit a brief description of themselves along with a photo.
 - (iii) In the event that no eligible first-year diploma student is nominated for the position of First-Year Diploma Representative, the position will be filled by the runner-up in the First-Year Degree Representative election.

Section 2 - Vacant Position

- (a) If any Executive position becomes vacant on or before October 31, a by election shall be held to fill the vacant position.
- (b) If any Executive position becomes vacant after October 31, the roles and responsibilities of such Executive position shall be divided amongst the existing Executive for the balance of the term, at the discretion of Council to either:
 - (i) split the duties between the Executive; or
 - (ii) a by-election; or
 - (iii) appoint.
- (c) If the vacant position is that of the President, the Internal Vice-President shall assume the role of Acting President until such time as the position can be filled through either of
 - (a) or (b) as the case may be.

ARTICLE 16

Coming into Effect

This A.S.A. Constitution shall come into effect as of July 17, 1984 A.D. Upon the termination of the A.S.A., the funds held by the organization shall be dispersed by the Executive and that any liabilities be demanded first and that any excess funds be entrusted to the Saskatchewan Agriculture Graduate Association (S.A.G.A) Executive for a two year holding period if A.S.A Office or a similar entity has not be reinstated S.A.G.A. executive has the ability and jurisdiction to redistribute the funds as they see fit.

ARTICLE 17

Charitable Donations

Large Donations must be decided on by the executive and council. This will be done at the 2nd last meeting of the current council (i.e the last meeting of the year will be the cross-over meeting). Exceptions to this include time sensitive donations which can be brought to any A.S.A executive and council meeting, and decided upon as a group following proper parliamentary procedure.

Revised March 14, 2025.